

Minutes of **Wednesday, April 26, 2017, Special Public Board Meeting** of the Orange Board Of Education held at 6:00 p.m., at the Administrative Building 451 Lincoln Avenue, Orange, New Jersey.

**Cristina Mateo is presiding over tonight's meeting.**

Mr. Abdul-Shabazz Ashanti **(absent)**  
Ms. Gloria Fisher  
Ms. Kyleesha Hill  
Mr. Jarteau Israel  
Mr. Jeffrey Wingfield  
Mr. E. Lydell Carter  
Ms. Cristina Mateo

**ROLL CALL: (6) PRESENT (1) ABSENT**

**ALSO PRESENT:**

- Mrs. Belinda Scott-Smiley, Administrative Assistant to the Superintendent for Operations/Human Resource Services
- Dr. Paula E. Howard, Deputy Superintendent of Schools
- Mr. Adekunle James, School Business Administrator/Board Secretary
- Mr. Akindele Ayodele, Assistant School Business Administrator/Board Secretary
- Mr. Ronald Hunt, School Board Attorney with the firm of Hunt, Hamlin & Ridley

In conformance with the **Board of Education Policy 1120-1 and Open Public Meeting Act, Chapter 231**, this is to announce that this Open Special Public Board Meeting of the Orange Board of Education is being convened with adequate notice. Notice of this meeting has been posted at the Administrative Office, filed with the City Clerk's Office of the City of Orange Township and delivered to the Orange Transcript and the Star Ledger.

The City of Orange Township Board of Education encourages the participation and input from members of the public at its board meetings. However, in accordance with Board Policy, verbal attacks against individual staff members or members of the Board are not permitted. Persons are encouraged to address the Board regarding comments relating to agenda items or issues concerning the educational process. The Board of Education thanks you for your cooperation.

**FLAG SALUTE**

ALL IN ATTENDANCE WILL PERFORM THE FLAG SALUTE

**PRESENTATIONS**

**Legal Matters**

The Law Firm of Schwartz Simon Edelstein & Celso, LLC

**BOARD MINUTES**

**BOARD COMMENTS**

- Roll Call was performed by Mr. James at 7:15pm followed by a short presentation by Steve Edelstein from the law firm of Schwartz, Simon, Edelstein & Celso, LLC
- The legal firm representative (Steve) explained the case and certain issues considered by the Judge in reaching a decision to nullify the result of the March 28, 2017 election (changing the District to Type II). Additionally, he said the Judge ruled that the bond earlier approved by the Board of School Estimates be reinstated and that the District can now proceed with the \$2.5 million bond.

**PUBLIC COMMENTS**

- Tyrone Tarver asked when the conference call occurred relating to the bond issue.
- Patricia Arthur expressed happiness that the case was won in the interest of the children of Orange. The \$2.5 million bond will go a long way in fixing the facilities issues. She said there is no reason why the City and the board should not work together in the interest of the children.
- Tyrone Tarver referred back to the January 10<sup>th</sup> issues when the attorney was hired and bond issue discussed. He referred to the Agenda relating to an aspect where job descriptions were revised. Ms. Smiley addressed his concerns.
- Mr. Copeland explained the bond issue to Mr. Tarver in terms of amount and how it was put together.
- The Board Attorney (Mr. Hunt) explained to the public and board members the timeframe of when to expect the bond to be completed and when the District will receive the funds. He specifically said that if everything goes normally, the District should expect the bond money before the end of June 2017. He mentioned that the bond will be floated along with the City of Orange bond of about \$2.2 million proposed for certain expenditures.
- The City of Orange Business Administrator (Christopher Hartwyk) also explained to the board that necessary process will be set in motion and the bond should be finalized by the middle of June 2017.

**BOARD RESOLUTIONS**

- E17-014      RESOLUTION TO APPROVE THE REQUEST OF OUR LADY  
OF MOUNT CARMEL TO UTILIZE THE SCHOOL PARKING  
LOT AT SCHOLARS ACADEMY**

**WHEREAS**, Our Lady of Mount Carmel is requesting to utilize the following:

**SCHOLARS ACADEMY PARKING LOT**

Church Activities

**Saturday, April 29, 2017**

2:00 p.m. – 9:00 p.m.

**Saturday, April 30, 2017**

2:00 p.m. – 8:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education, hereby approves the request of Our Lady of Mount Carmel as indicated above and with the condition that all Board of Education events take precedence over Our Lady of Mount Carmel's usage and pending the signing of the Request to Use Facilities form.

**Moved by E. Lydell Carter. Seconded by Jeffrey Wingfield**

**ROLL CALL: (6) YEA (0) NAY**

**F17-024 RESOLUTION TO APPROVE THE TITLE AND JOB  
DESCRIPTION FOR SUPERVISOR OF STEM-FOCUSED  
LEARNING (K-12)**

**WHEREAS**, the District desires to provide STEM focused learning to the students attending schools in the Orange School District; and

**WHEREAS**, a title and job description has been developed for this position; hereby attached, delineating the responsibilities, as well as, the qualifications for this position; and

**WHEREAS**, the job description describes minimally, the terms of employment and reporting function; and

**WHEREAS**, employees hired in this position are represented by the Orange Administrators and Supervisors Association.

**NOW, THEREFORE BE IT RESOLVED**, upon the recommendation of the Deputy Superintendent, the Board of Education of the City of Orange Township; hereby approves the title and job description of Supervisor of STEM-Focused Learning (K-12).

**Moved by Jeffrey Wingfield. Seconded by Kyleesha Hill**

**ROLL CALL: (6) YEA (0) NAY**

**F17-025 RESOLUTION TO APPROVE THE REVISION OF JOB  
DESCRIPTIONS SUPERVISOR OF MATHEMATICS (K-2)  
and (3-5) TO SUPERVISOR OF MATHEMATICS (K-4)**

**WHEREAS**, the Orange Board of Education is reorganizing due to funding levels and educational needs; and

**WHEREAS**, the District has developed a Job Description for the position of Supervisor of Mathematics (K-4); and

**WHEREAS**, the revised job description includes revisions to the title and qualifications; and

**WHEREAS**, the Job Description for the position is herewith attached; and

**WHEREAS**, employees hired in this position are represented by the Orange Administrators and Supervisors Association.

**NOW, THEREFORE BE IT RESOLVED**, upon the recommendation of the Deputy Superintendent, the Board of Education of the City of Orange Township; hereby approves the revision of the Job Descriptions for the position of Supervisor of Mathematics (K-2) and (3-5) to Supervisor of Mathematics (K-4).

**Moved by Jeffrey Wingfield. Seconded by Kyleesha Hill**

**ROLL CALL: (6) YEA (0) NAY**

**F17-026 RESOLUTION TO APPROVE THE REVISION OF JOB DESCRIPTIONS SUPERVISOR OF SCIENCE (K-7) AND (8-12) TO SUPERVISOR OF SCIENCE (K-12)**

**WHEREAS**, the Orange Board of Education is reorganizing due to funding levels and educational needs; and

**WHEREAS**, the District has developed a Job Description for the position of Supervisor of Science (K-12); and

**WHEREAS**, the revised job description includes revisions to the title and qualifications; and

**WHEREAS**, the Job Description for the position is herewith attached; and

**WHEREAS**, employees hired in this position are represented by the Orange Administrators and Supervisors Association.

**NOW, THEREFORE BE IT RESOLVED**, upon the recommendation of the Deputy Superintendent, the Board of Education of the City of Orange Township; hereby approves the revision of the Job Descriptions for the position of Supervisor of Science (K-7) and (8-12) to Supervisor of Science (K-12).

**Moved by Jeffrey Wingfield. Seconded by Kyleesha Hill**

**ROLL CALL: (6) YEA (0) NAY**

**F17-027 RESOLUTION TO APPROVE THE REVISION OF JOB DESCRIPTIONS SUPERVISOR OF MATHEMATICS (3-5) and (6-8) TO SUPERVISOR OF MATHEMATICS (5-8)**

**WHEREAS**, the Orange Board of Education is reorganizing due to funding levels and educational needs; and

**WHEREAS**, the District has developed a Job Description for the position of Supervisor of Mathematics (5-8); and

**WHEREAS**, the revised job description includes revisions to the title and qualifications; and

**WHEREAS**, the Job Description for the position is herewith attached; and

**WHEREAS**, employees hired in this position are represented by the Orange Administrators and Supervisors Association.

**NOW, THEREFORE BE IT RESOLVED**, upon the recommendation of the Deputy Superintendent, the Board of Education of the City of Orange Township; hereby approves the revision of the Job Descriptions for the position of Supervisor of Mathematics (3-5) and (6-8) to Supervisor of Mathematics (5-8).

**Moved by Jeffrey Wingfield. Seconded by Kyleesha Hill**

**ROLL CALL: (6) YEA (0) NAY**

**F17-028 RESOLUTION TO APPROVE THE REVISION OF JOB DESCRIPTIONS SUPERVISOR OF MATHEMATICS (9-12)**

**WHEREAS**, the Orange Board of Education is reorganizing due to funding levels and educational needs; and

**WHEREAS**, the District has revised the job description for the position of Supervisor of Mathematics (9-12); and

**WHEREAS**, the revised job description includes revisions to the title and qualifications; and

**WHEREAS**, the Job Description for the position is herewith attached; and

**WHEREAS**, employees hired in this position are represented by the Orange Administrators and Supervisors Association.

**NOW, THEREFORE BE IT RESOLVED**, upon the recommendation of the Deputy Superintendent, the Board of Education of the City of Orange Township; hereby approves the revision of the Job Description for the position of Supervisor of Mathematics (9-12).

**Moved by Jeffrey Wingfield. Seconded by Kyleesha Hill**

**ROLL CALL: (6) YEA (0) NAY**

**F17-029      RESOLUTION TO ADOPT VARIOUS STATE MANDATED,  
DISTRICT NEW AND REVISED POLICIES (SECOND  
READING)**

**WHEREAS**, the Orange Board of Education is required by the State of New Jersey, Department of Education, to adopt and implement for all Public Schools within the district the following new and revised policies:

- 0000.01 Introduction (M) **(Revised)**
- 0000.02 Introduction (M) **(Revised)**
- 0000.03 Introduction (M) **(Revised)**
- P 2320 Independent Study Programs **(Abolished)**
- P 2415.06 Unsafe School Choice Option (M) **(Revised)**
- P & R 2460 Special Education (M) **(Revised)**
- R 2460.1 Special Education – Location, Identification, and Referral (M) **(Revised)**
- R 2460.8 Special Education – Free and Appropriate Public Education (M) **(Revised)**
- R 2460.9 Special Education – Transition From Early Intervention Programs to Preschool Programs (M) **(Revised)**
- R 2460.15 Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (M) **(New)**
- R 2460.16 Special Education – Instructional Material to Blind or Print-Disabled Students (M) **(No Revision Required/Readopt)**
- P 2464 Gifted and Talented Students (M) **(Revised)**
- P 2467 Surrogate Parents and Foster Parents (M) **(Revised)**
- P 2622 Student Assessment (M) **(Revised)**
- P & R 3160 Physical Examination (M) **(Revised)**
- P & R 4160 Physical Examination (M) **(Revised)**
- P & R 5116 Education of Homeless Children (M) **(Revised)**
- P 5460 High School Graduation (M) **(Revised)**
- P 5465 Early Graduation (M) **(Abolished)**
- P 7446 School Security Program **(New)**
- P 8350 Records Retention **(New)**

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education approves the above mentioned new and revised policies for the Orange Public School District (Second Reading)

**Moved by Jeffrey Wingfield. Seconded by Kyleesha Hill**

**ROLL CALL: (6) YEA      (0) NAY**

**G17-015      RESOLUTION TO APPROVE AN EXTENSION OF THE FEE  
MAX FOR THE SERVICES OF THE LAW FIRM OF  
SCHWARTZ SIMON EDELSTEIN & CELSO, LLC AS SPECIAL  
COUNSEL TO THE ORANGE BOARD OF EDUCATION**

**WHEREAS**, the Orange Board of Education appointed the law firm of Schwartz Simon Edelstein & Celso, LLC as a special counsel with such services to commence immediately only at an hourly rate of \$150 and not to exceed a total of \$15,000 (fifteen thousand dollars) during the January 23, 2017 Special Board Meeting; and

**WHEREAS**, any extension of the fee max must be approved by the Board and in accordance with those conditions as set forth in the legal services agreement; and

**WHEREAS**, the legal fees incurred exceeded the fee max.

**BE IT RESOLVED**, that the Orange Board of Education hereby approves an extension of the fee max to cover all bills/invoices for the services of the law firm of Schwartz Simon Edelstein & Celso, LLC, as special counsel to the Orange Board Of Education.

**BE IT FURTHER RESOLVED**, that the Orange Board of Education approves that all invoices must be reviewed by the Business Administrator/Board Secretary and Deputy Superintendent before being processed for payment.

**Moved by Jeffrey Wingfield. Seconded by Kyleesha Hill**

**ROLL CALL: (6) YEA (0) NAY**

#### **HUMAN RESOURCE AGENDA**

- ☐ Leaves of Absence
- ☐ Separation: Resignation
- ☐ Appointment
- ☐ Stipends
- ☐ Other Personnel Actions
- ☐ For the Records

**Moved by Jeffrey Wingfield. Seconded by Gloria Fisher**

**ROLL CALL: (6) YEA (0) NAY**

#### **DISTRICT MEETINGS**

- ☐ Next scheduled meetings are as follows:

##### **Public**

- Facilities Committee Meeting – Monday, May 1, 2017 at 2:30 p.m., 451 Lincoln Avenue.
- Next Public Board Meeting – Tuesday, May 9, 2017 at 7:30 p.m., 380 Central Avenue.
- Curriculum Committee Meeting – Tuesday, April 25, 2017 at 5:00 p.m., 451 Lincoln Avenue

##### **Closed**

- Human Resource Committee Meeting – Monday, May 8, 2016 at 4:00 p.m.

#### **CORRESPONDENCES** **COMMITTEE REPORTS** **BOARD COMMENTS**

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Pursuant to N.J.S.A. 10:4-12 and in conformance with the Board of Education Policy 1120-1 **and Open Public Meeting Act, Chapter 231**, this is to announce that the Orange Board Of Education will hold its next regularly scheduled **Meeting on May 9, 2017** Closed Session at 6:00 p.m. and Public Session at 7:00 p.m. It is expected that the discussion undertaken in the closed session board meeting can be made public at the time official action is taken or when its confidentiality is no longer required.

Motion to adjourn Public Session.

**Moved by Jeffrey Wingfield. Seconded by Kyleesha Hill**  
**ROLL CALL: (6) YEA (0) NAY**

**APPROVAL DATE: May 9, 2017**

**ATTESTED TO BY:**

  
\_\_\_\_\_  
**School Business Administrator/  
Board Secretary**